PRACTICE EXAM 6: NYC BRIDGE EXAM SIMULATION (100 QUESTIONS)

This practice exam contains 100 multiple-choice questions covering the six abilities identified by NYC DCAS for Exam No. 6977. Select the best answer for each question. A score of at least 70% is required to pass the official multiple-choice test. DCAS does not publish an official question count or time limit; use a two-hour practice limit for this simulation.

1. The inspection ledger lists entry SFT-1040-08-1. Identify the option with exactly the same prefix and numerical fields.

A. SFT-1041-08-1
B. SFT-1040-08-1
C. SFT-1040-09-1
D. SFT-1040-08-2

2. The inspection ledger lists entry RTE-1063-09-2. Identify the option with exactly the same prefix and numerical fields.

A. RTE-1064-09-2
B. RTE-1063-10-2
C. RTE-1063-09-3
D. RTE-1063-09-2

3. The inspection ledger lists entry EQP-1086-01-3. Identify the option with exactly the same prefix and numerical fields.

A. EQP-1086-01-3
B. EQP-1087-01-3

C. EQP-1086-02-3
D. EQP-1086-01-4

4. The inspection ledger lists entry PLN-1109-02-4. Identify the option with exactly the same prefix and numerical fields.

A. PLN-1110-02-4
B. PLN-1109-03-4
C. PLN-1109-02-4
D. PLN-1109-02-5

5. The inspection ledger lists entry CTR-1132-03-5. Identify the option with exactly the same prefix and numerical fields.

A. CTR-1132-03-5
B. CTR-1133-03-5
C. CTR-1132-04-5
D. CTR-1132-03-6

6. The inspection ledger lists entry SFT-1155-04-6. Identify the option with exactly the same prefix and numerical fields.

A. SFT-1156-04-6
B. SFT-1155-05-6
C. SFT-1155-04-6
D. SFT-1155-04-7

7. The inspection ledger lists entry RTE-1178-05-7. Identify the option with exactly the same prefix and numerical fields.

A. RTE-1179-05-7

B. RTE-1178-05-7

C. RTE-1178-06-7

D. RTE-1178-05-8

8. The inspection ledger lists entry EQP-1201-06-8. Identify the option with exactly the same prefix and numerical fields.

A. EQP-1202-06-8

B. EQP-1201-07-8

C. EQP-1201-06-9

D. EQP-1201-06-8

9. The inspection ledger lists entry PLN-1224-07-9. Identify the option with exactly the same prefix and numerical fields.

A. PLN-1225-07-9

B. PLN-1224-08-9

C. PLN-1224-07-0

D. PLN-1224-07-9

10. The inspection ledger lists entry CTR-1247-08-0. Identify the option with exactly the same prefix and numerical fields.

A. CTR-1248-08-0

B. CTR-1247-09-0

C. CTR-1247-08-0

D. CTR-1247-08-1

11. The inspection ledger lists entry SFT-1270-09-1. Identify the option with exactly the same prefix and numerical fields.

A. SFT-1270-09-1
B. SFT-1271-09-1
C. SFT-1270-10-1
D. SFT-1270-09-2

12. The inspection ledger lists entry RTE-1293-01-2. Identify the option with exactly the same prefix and numerical fields.

A. RTE-1294-01-2
B. RTE-1293-01-2
C. RTE-1293-02-2
D. RTE-1293-01-3

13. The inspection ledger lists entry EQP-1316-02-3. Identify the option with exactly the same prefix and numerical fields.

A. EQP-1317-02-3
B. EQP-1316-03-3
C. EQP-1316-02-4
D. EQP-1316-02-3

14. The inspection ledger lists entry PLN-1339-03-4. Identify the option with exactly the same prefix and numerical fields.

A. PLN-1339-03-4
B. PLN-1340-03-4
C. PLN-1339-04-4
D. PLN-1339-03-5

15. The inspection ledger lists entry CTR-1362-04-5. Identify the option with exactly the same prefix and numerical fields.

A. CTR-1363-04-5

B. CTR-1362-05-5

C. CTR-1362-04-5

D. CTR-1362-04-6

16. The inspection ledger lists entry SFT-1385-05-6. Identify the option with exactly the same prefix and numerical fields.

A. SFT-1386-05-6

B. SFT-1385-05-6

C. SFT-1385-06-6

D. SFT-1385-05-7

17. The inspection ledger lists entry RTE-1408-06-7. Identify the option with exactly the same prefix and numerical fields.

A. RTE-1409-06-7

B. RTE-1408-07-7

C. RTE-1408-06-7

D. RTE-1408-06-8

18. The inspection ledger lists entry EQP-1431-07-8. Identify the option with exactly the same prefix and numerical fields.

A. EQP-1432-07-8

B. EQP-1431-08-8

C. EQP-1431-07-9

D. EQP-1431-07-8

19. The inspection ledger lists entry PLN-1454-08-9. Identify the option with exactly the same prefix and numerical fields.

A. PLN-1454-08-9
B. PLN-1455-08-9
C. PLN-1454-09-9
D. PLN-1454-08-0

20. The inspection ledger lists entry CTR-1477-09-0. Identify the option with exactly the same prefix and numerical fields.

A. CTR-1478-09-0
B. CTR-1477-09-0
C. CTR-1477-10-0
D. CTR-1477-09-1

21. For operating plan 1, staff must date-stamp the application ahead of check required fields, complete scan the completed form afterward, and route the electronic file only at the end. Which order follows the plan?

A. check required fields, date-stamp the application, scan the completed form, route the electronic file
B. date-stamp the application, check required fields, scan the completed form, route the electronic file
C. date-stamp the application, scan the completed form, check required fields, route the electronic file
D. date-stamp the application, check required fields, route the electronic file, scan the completed form

22. For operating plan 2, staff must inspect the work area ahead of identify the defect, complete record the condition afterward, and send the inspection report only at the end. Which order follows the plan?

A. inspect the work area, identify the defect, record the condition, send the inspection report
B. identify the defect, inspect the work area, record the condition, send the inspection report
C. inspect the work area, record the condition, identify the defect, send the inspection report
D. inspect the work area, identify the defect, send the inspection report, record the condition

23. For operating plan 3, staff must receive the invoice ahead of match the purchase order, complete obtain approval afterward, and release the payment record only at the end. Which order follows the plan?

A. match the purchase order, receive the invoice, obtain approval, release the payment record

B. receive the invoice, obtain approval, match the purchase order, release the payment record

C. receive the invoice, match the purchase order, release the payment record, obtain approval

D. receive the invoice, match the purchase order, obtain approval, release the payment record

24. For operating plan 4, staff must open the service ticket ahead of verify the caller's details, complete assign the responsible unit afterward, and send the tracking number only at the end. Which order follows the plan?

A. verify the caller's details, open the service ticket, assign the responsible unit, send the tracking number

B. open the service ticket, assign the responsible unit, verify the caller's details, send the tracking number

C. open the service ticket, verify the caller's details, assign the responsible unit, send the tracking number

D. open the service ticket, verify the caller's details, send the tracking number, assign the responsible unit

25. For operating plan 5, staff must collect the daily totals ahead of reconcile the subtotals, complete enter the verified amount afterward, and archive the worksheet only at the end. Which order follows the plan?

A. reconcile the subtotals, collect the daily totals, enter the verified amount, archive the worksheet

B. collect the daily totals, enter the verified amount, reconcile the subtotals, archive the worksheet

C. collect the daily totals, reconcile the subtotals, enter the verified amount, archive the worksheet

D. collect the daily totals, reconcile the subtotals, archive the worksheet, enter the verified amount

26. For operating plan 6, staff must review the leave request ahead of confirm available balance, complete record the decision afterward, and notify the employee only at the end. Which order follows the plan?

A. confirm available balance, review the leave request, record the decision, notify the employee

B. review the leave request, record the decision, confirm available balance, notify the employee

C. review the leave request, confirm available balance, notify the employee, record the decision

D. review the leave request, confirm available balance, record the decision, notify the employee

27. For operating plan 7, staff must receive the supply delivery ahead of compare the packing slip, complete record any shortage afterward, and store the accepted items only at the end. Which order follows the plan?

A. receive the supply delivery, compare the packing slip, record any shortage, store the accepted items

B. compare the packing slip, receive the supply delivery, record any shortage, store the accepted items

C. receive the supply delivery, record any shortage, compare the packing slip, store the accepted items

D. receive the supply delivery, compare the packing slip, store the accepted items, record any shortage

28. For operating plan 8, staff must identify the damaged fixture ahead of secure the immediate area, complete submit the repair request afterward, and reopen the area after clearance only at the end. Which order follows the plan?

A. secure the immediate area, identify the damaged fixture, submit the repair request, reopen the area after clearance

B. identify the damaged fixture, secure the immediate area, submit the repair request, reopen the area after clearance

C. identify the damaged fixture, submit the repair request, secure the immediate area, reopen the area after clearance

D. identify the damaged fixture, secure the immediate area, reopen the area after clearance, submit the repair request

29. For operating plan 9, staff must read the meeting request ahead of check participant availability, complete reserve the conference room afterward, and send the calendar invitation only at the end. Which order follows the plan?

A. check participant availability, read the meeting request, reserve the conference room, send the calendar invitation

B. read the meeting request, check participant availability, reserve the conference room, send the calendar invitation

C. read the meeting request, reserve the conference room, check participant availability, send the calendar invitation

D. read the meeting request, check participant availability, send the calendar invitation, reserve the conference room

30. For operating plan 10, staff must receive the records request ahead of confirm authorization, complete retrieve the responsive file afterward, and document the release only at the end. Which order follows the plan?

A. receive the records request, confirm authorization, retrieve the responsive file, document the release

B. confirm authorization, receive the records request, retrieve the responsive file, document the release

C. receive the records request, retrieve the responsive file, confirm authorization, document the release

D. receive the records request, confirm authorization, document the release, retrieve the responsive file

31. For operating plan 11, staff must review the draft notice ahead of correct factual errors, complete obtain final approval afterward, and distribute the approved notice only at the end. Which order follows the plan?

A. correct factual errors, review the draft notice, obtain final approval, distribute the approved notice

B. review the draft notice, obtain final approval, correct factual errors, distribute the approved notice

C. review the draft notice, correct factual errors, obtain final approval, distribute the approved notice

D. review the draft notice, correct factual errors, distribute the approved notice, obtain final approval

32. For operating plan 12, staff must log the complaint ahead of classify its subject, complete refer it to the assigned unit afterward, and record the referral date only at the end. Which order follows the plan?

A. classify its subject, log the complaint, refer it to the assigned unit, record the referral date

B. log the complaint, refer it to the assigned unit, classify its subject, record the referral date

C. log the complaint, classify its subject, record the referral date, refer it to the assigned unit

D. log the complaint, classify its subject, refer it to the assigned unit, record the referral date

33. For operating plan 13, staff must count the cash drawer ahead of compare the register total, complete report any discrepancy afterward, and complete the closing record only at the end. Which order follows the plan?

A. compare the register total, count the cash drawer, report any discrepancy, complete the closing record

B. count the cash drawer, compare the register total, report any discrepancy, complete the closing record

C. count the cash drawer, report any discrepancy, compare the register total, complete the closing record

D. count the cash drawer, compare the register total, complete the closing record, report any discrepancy

34. For operating plan 14, staff must review the maintenance schedule ahead of confirm staff availability, complete assign the work order afterward, and post the final schedule only at the end. Which order follows the plan?

A. confirm staff availability, review the maintenance schedule, assign the work order, post the final schedule

B. review the maintenance schedule, assign the work order, confirm staff availability, post the final schedule

C. review the maintenance schedule, confirm staff availability, assign the work order, post the final schedule

D. review the maintenance schedule, confirm staff availability, post the final schedule, assign the work order

35. For operating plan 15, staff must receive the returned mail ahead of verify the client record, complete update the mailing address afterward, and resend the notice only at the end. Which order follows the plan?

A. receive the returned mail, verify the client record, update the mailing address, resend the notice

B. verify the client record, receive the returned mail, update the mailing address, resend the notice

C. receive the returned mail, update the mailing address, verify the client record, resend the notice

D. receive the returned mail, verify the client record, resend the notice, update the mailing address

36. For operating plan 16, staff must check the application number ahead of locate the matching case, complete attach the new document afterward, and update the case index only at the end. Which order follows the plan?

A. locate the matching case, check the application number, attach the new document, update the case index

B. check the application number, attach the new document, locate the matching case, update the case index

C. check the application number, locate the matching case, update the case index, attach the new document

D. check the application number, locate the matching case, attach the new document, update the case index

37. For operating plan 17, staff must review the incident notes ahead of confirm the event time, complete prepare the summary afterward, and submit it to the supervisor only at the end. Which order follows the plan?

A. confirm the event time, review the incident notes, prepare the summary, submit it to the supervisor

B. review the incident notes, prepare the summary, confirm the event time, submit it to the supervisor

C. review the incident notes, confirm the event time, submit it to the supervisor, prepare the summary

D. review the incident notes, confirm the event time, prepare the summary, submit it to the supervisor

38. One shift entered 121 records and the following shift entered 52. What is the two-shift total?

A. 173

B. 167

C. 195

D. 69

39. A quality check examines 5% of 620 completed forms. How many forms are examined?

A. 41
B. 31
C. 21
D. 615

40. A storeroom receives 26 cases containing 32 markers per case. How many markers arrive?

A. 858
B. 800
C. 832
D. 58

41. Staff divide 864 route cards evenly among 18 field teams. How many cards are assigned to each team?

A. 66
B. 30
C. 48
D. 846

42. One shift entered 153 records and the following shift entered 76. What is the two-shift total?

A. 223
B. 229
C. 251
D. 77

43. A quality check examines 5% of 700 completed forms. How many forms are examined?

A. 45
B. 25
C. 695
D. 35

44. A storeroom receives 30 cases containing 30 markers per case. How many markers arrive?

A. 900
B. 930
C. 870
D. 60

45. Staff divide 1008 route cards evenly among 18 field teams. How many cards are assigned to each team?

A. 74
B. 38
C. 990
D. 56

46. One shift entered 185 records and the following shift entered 100. What is the two-shift total?

A. 279
B. 285
C. 307
D. 85

47. A quality check examines 5% of 780 completed forms. How many forms are examined?

A. 39
B. 49
C. 29
D. 775

48. A storeroom receives 34 cases containing 31 markers per case. How many markers arrive?

A. 1088
B. 1023
C. 1054
D. 65

49. Staff divide 1152 route cards evenly among 18 field teams. How many cards are assigned to each team?

A. 82
B. 46
C. 64
D. 1134

50. One shift entered 217 records and the following shift entered 124. What is the two-shift total?

A. 335
B. 363
C. 93
D. 341

51. A quality check examines 5% of 860 completed forms. How many forms are examined?

A. 43
B. 53

C. 33

D. 855

52. A storeroom receives 38 cases containing 32 markers per case. How many markers arrive?

A. 1254

B. 1216

C. 1184

D. 70

53. Staff divide 1296 route cards evenly among 18 field teams. How many cards are assigned to each team?

A. 72

B. 90

C. 54

D. 1278

54. At 3:08 p.m., a coordinator is arranging reference binders for future use when the dispatch desk requests a route update needed within fifteen minutes. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Finish all nonurgent correspondence before acknowledging the request

B. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

C. Abandon every planned assignment for the day without notifying anyone

D. Select whichever pending task is shortest, regardless of its deadline or impact

55. At 3:11 p.m., a coordinator is arranging reference binders for future use when a public appointment begins early and the case folder must be retrieved. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Finish all nonurgent correspondence before acknowledging the request

B. Abandon every planned assignment for the day without notifying anyone

C. Select whichever pending task is shortest, regardless of its deadline or impact

D. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

56. At 3:14 p.m., a coordinator is arranging reference binders for future use when a supervisor needs a corrected total before approving today's report. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Finish all nonurgent correspondence before acknowledging the request

B. Abandon every planned assignment for the day without notifying anyone

C. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

D. Select whichever pending task is shortest, regardless of its deadline or impact

57. At 3:17 p.m., a coordinator is arranging reference binders for future use when the receiving area announces a delivery that requires immediate inspection. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Finish all nonurgent correspondence before acknowledging the request

B. Abandon every planned assignment for the day without notifying anyone

C. Select whichever pending task is shortest, regardless of its deadline or impact

D. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

58. At 3:20 p.m., a coordinator is arranging reference binders for future use when a crew requests confirmation of a work location before leaving the yard. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Finish all nonurgent correspondence before acknowledging the request

B. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

C. Abandon every planned assignment for the day without notifying anyone

D. Select whichever pending task is shortest, regardless of its deadline or impact

59. At 3:23 p.m., a coordinator is arranging reference binders for future use when the records counter needs a replacement receipt for a waiting customer. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

B. Finish all nonurgent correspondence before acknowledging the request

C. Abandon every planned assignment for the day without notifying anyone

D. Select whichever pending task is shortest, regardless of its deadline or impact

60. At 3:26 p.m., a coordinator is arranging reference binders for future use when a deadline notice is returned for a missing authorization code. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Finish all nonurgent correspondence before acknowledging the request

B. Abandon every planned assignment for the day without notifying anyone

C. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

D. Select whichever pending task is shortest, regardless of its deadline or impact

61. At 3:29 p.m., a coordinator is arranging reference binders for future use when the operations desk asks for the current status of an active assignment. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Finish all nonurgent correspondence before acknowledging the request

B. Abandon every planned assignment for the day without notifying anyone

C. Select whichever pending task is shortest, regardless of its deadline or impact

D. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

62. At 3:32 p.m., a coordinator is arranging reference binders for future use when a vendor arrives for a scheduled access appointment. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

B. Finish all nonurgent correspondence before acknowledging the request

C. Abandon every planned assignment for the day without notifying anyone

D. Select whichever pending task is shortest, regardless of its deadline or impact

63. At 3:35 p.m., a coordinator is arranging reference binders for future use when a manager requests a one-page summary for a meeting starting shortly. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Finish all nonurgent correspondence before acknowledging the request

B. Abandon every planned assignment for the day without notifying anyone

C. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

D. Select whichever pending task is shortest, regardless of its deadline or impact

64. At 3:38 p.m., a coordinator is arranging reference binders for future use when a field office reports that a transmitted document is unreadable. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Finish all nonurgent correspondence before acknowledging the request

B. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

C. Abandon every planned assignment for the day without notifying anyone

D. Select whichever pending task is shortest, regardless of its deadline or impact

65. At 3:41 p.m., a coordinator is arranging reference binders for future use when the supply desk needs approval to release materials to a waiting crew. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

B. Finish all nonurgent correspondence before acknowledging the request

C. Abandon every planned assignment for the day without notifying anyone

D. Select whichever pending task is shortest, regardless of its deadline or impact

66. At 3:44 p.m., a coordinator is arranging reference binders for future use when a scheduled interview begins while the sign-in list is unavailable. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Finish all nonurgent correspondence before acknowledging the request

B. Abandon every planned assignment for the day without notifying anyone

C. Select whichever pending task is shortest, regardless of its deadline or impact

D. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

67. At 3:47 p.m., a coordinator is arranging reference binders for future use when a time-sensitive request must be logged before the daily cutoff. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Finish all nonurgent correspondence before acknowledging the request

B. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

C. Abandon every planned assignment for the day without notifying anyone

D. Select whichever pending task is shortest, regardless of its deadline or impact

68. At 3:50 p.m., a coordinator is arranging reference binders for future use when an employee calls to correct an error affecting today's schedule. Nonurgent correspondence also remains. Which response sets the proper priority?

A. Finish all nonurgent correspondence before acknowledging the request

B. Abandon every planned assignment for the day without notifying anyone

C. Pause the flexible assignment, address the time-sensitive request, and record when the original work will resume

D. Select whichever pending task is shortest, regardless of its deadline or impact

69. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 1: Complete cases entered before 2:00 p.m. on Monday are assigned that day. Complete cases entered at or after 2:00 p.m. are assigned on Tuesday. Cases missing a service address are returned before assignment.

A. Every case entered on Monday is assigned on Tuesday

B. A complete case entered at 1:50 p.m. on Monday is assigned that day

C. A case missing a service address is assigned before return

D. A complete case entered exactly at 2:00 p.m. is assigned that day

70. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 2: Complete cases entered before 3:05 p.m. on Tuesday are assigned that day. Complete cases entered at or after 3:05 p.m. are assigned on Wednesday. Cases missing a service address are returned before assignment.

A. Every case entered on Tuesday is assigned on Wednesday

B. A case missing a service address is assigned before return

C. A complete case entered at 2:50 p.m. on Tuesday is assigned that day

D. A complete case entered exactly at 3:05 p.m. is assigned that day

71. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 3: Complete cases entered before 4:10 p.m. on Wednesday are assigned that day. Complete cases entered at or after 4:10 p.m. are assigned on Thursday. Cases missing a service address are returned before assignment.

A. A complete case entered at 4:00 p.m. on Wednesday is assigned that day

B. Every case entered on Wednesday is assigned on Thursday

C. A case missing a service address is assigned before return

D. A complete case entered exactly at 4:10 p.m. is assigned that day

72. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 4: Complete cases entered before 2:15 p.m. on Thursday are assigned that day. Complete cases entered at or after 2:15 p.m. are assigned on Friday. Cases missing a service address are returned before assignment.

A. Every case entered on Thursday is assigned on Friday

B. A case missing a service address is assigned before return

C. A complete case entered exactly at 2:15 p.m. is assigned that day

D. A complete case entered at 2:05 p.m. on Thursday is assigned that day

73. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 5: Complete cases entered before 3:20 p.m. on Friday are assigned that day. Complete cases entered at or after 3:20 p.m. are assigned on Monday. Cases missing a service address are returned before assignment.

A. Every case entered on Friday is assigned on Monday

B. A complete case entered at 3:10 p.m. on Friday is assigned that day

C. A case missing a service address is assigned before return

D. A complete case entered exactly at 3:20 p.m. is assigned that day

74. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 6: Complete cases entered before 4:25 p.m. on Monday are assigned that day. Complete cases entered at or after 4:25 p.m. are assigned on Tuesday. Cases missing a service address are returned before assignment.

A. A complete case entered at 4:15 p.m. on Monday is assigned that day

B. Every case entered on Monday is assigned on Tuesday

C. A case missing a service address is assigned before return

D. A complete case entered exactly at 4:25 p.m. is assigned that day

75. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 7: Complete cases entered before 2:30 p.m. on Tuesday are assigned that day. Complete cases entered at or

after 2:30 p.m. are assigned on Wednesday. Cases missing a service address are returned before assignment.

A. Every case entered on Tuesday is assigned on Wednesday

B. A case missing a service address is assigned before return

C. A complete case entered at 2:20 p.m. on Tuesday is assigned that day

D. A complete case entered exactly at 2:30 p.m. is assigned that day

76. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 8: Complete cases entered before 3:35 p.m. on Wednesday are assigned that day. Complete cases entered at or after 3:35 p.m. are assigned on Thursday. Cases missing a service address are returned before assignment.

A. Every case entered on Wednesday is assigned on Thursday

B. A case missing a service address is assigned before return

C. A complete case entered exactly at 3:35 p.m. is assigned that day

D. A complete case entered at 3:25 p.m. on Wednesday is assigned that day

77. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 9: Complete cases entered before 4:40 p.m. on Thursday are assigned that day. Complete cases entered at or after 4:40 p.m. are assigned on Friday. Cases missing a service address are returned before assignment.

A. Every case entered on Thursday is assigned on Friday

B. A case missing a service address is assigned before return

C. A complete case entered exactly at 4:40 p.m. is assigned that day

D. A complete case entered at 4:30 p.m. on Thursday is assigned that day

78. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 10: Complete cases entered before 2:45 p.m. on Friday are assigned that day. Complete cases entered at or after 2:45 p.m. are assigned on Monday. Cases missing a service address are returned before assignment.

A. Every case entered on Friday is assigned on Monday

B. A case missing a service address is assigned before return

C. A complete case entered at 2:35 p.m. on Friday is assigned that day

D. A complete case entered exactly at 2:45 p.m. is assigned that day

79. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 11: Complete cases entered before 3:50 p.m. on Monday are assigned that day. Complete cases entered at or after 3:50 p.m. are assigned on Tuesday. Cases missing a service address are returned before assignment.

A. Every case entered on Monday is assigned on Tuesday

B. A complete case entered at 3:40 p.m. on Monday is assigned that day

C. A case missing a service address is assigned before return

D. A complete case entered exactly at 3:50 p.m. is assigned that day

80. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 12: Complete cases entered before 4:55 p.m. on Tuesday are assigned that day. Complete cases entered at or after 4:55 p.m. are assigned on Wednesday. Cases missing a service address are returned before assignment.

A. A complete case entered at 4:45 p.m. on Tuesday is assigned that day

B. Every case entered on Tuesday is assigned on Wednesday

C. A case missing a service address is assigned before return

D. A complete case entered exactly at 4:55 p.m. is assigned that day

81. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 13: Complete cases entered before 2:00 p.m. on Wednesday are assigned that day. Complete cases entered at or after 2:00 p.m. are assigned on Thursday. Cases missing a service address are returned before assignment.

A. Every case entered on Wednesday is assigned on Thursday

B. A case missing a service address is assigned before return

C. A complete case entered exactly at 2:00 p.m. is assigned that day

D. A complete case entered at 1:50 p.m. on Wednesday is assigned that day

82. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 14: Complete cases entered before 3:05 p.m. on Thursday are assigned that day. Complete cases entered at or after 3:05 p.m. are assigned on Friday. Cases missing a service address are returned before assignment.

A. Every case entered on Thursday is assigned on Friday

B. A complete case entered at 2:50 p.m. on Thursday is assigned that day

C. A case missing a service address is assigned before return

D. A complete case entered exactly at 3:05 p.m. is assigned that day

83. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 15: Complete cases entered before 4:10 p.m. on Friday are assigned that day. Complete cases entered at or after 4:10 p.m. are assigned on Monday. Cases missing a service address are returned before assignment.

A. A complete case entered at 4:00 p.m. on Friday is assigned that day

B. Every case entered on Friday is assigned on Monday

C. A case missing a service address is assigned before return

D. A complete case entered exactly at 4:10 p.m. is assigned that day

84. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 16: Complete cases entered before 2:15 p.m. on Monday are assigned that day. Complete cases entered at or after 2:15 p.m. are assigned on Tuesday. Cases missing a service address are returned before assignment.

A. Every case entered on Monday is assigned on Tuesday

B. A case missing a service address is assigned before return

C. A complete case entered at 2:05 p.m. on Monday is assigned that day

D. A complete case entered exactly at 2:15 p.m. is assigned that day

85. Read the assignment guideline. Which statement accurately applies it? Assignment guideline 17: Complete cases entered before 3:20 p.m. on Tuesday are assigned that day. Complete cases entered at or

after 3:20 p.m. are assigned on Wednesday. Cases missing a service address are returned before assignment.

A. A complete case entered at 3:10 p.m. on Tuesday is assigned that day
B. Every case entered on Tuesday is assigned on Wednesday
C. A case missing a service address is assigned before return
D. A complete case entered exactly at 3:20 p.m. is assigned that day

86. Which sentence provides the clearest grammatical account of the assistant's work for the payroll unit?

A. The assistant reviewed the report, corrected two mistakes and, forwarded it to the payroll unit.
B. Reviewing the report, two mistakes corrected the assistant before forwarding to the payroll unit.
C. The assistant reviewed the report, corrected two mistakes, and forwarded it to the payroll unit.
D. The assistant review the report, correct two mistake, and forwards it to the payroll unit.

87. Which sentence provides the clearest grammatical account of the assistant's work for the records unit?

A. The assistant reviewed the schedule, corrected two mistakes and, forwarded it to the records unit.
B. The assistant reviewed the schedule, corrected two mistakes, and forwarded it to the records unit.
C. Reviewing the schedule, two mistakes corrected the assistant before forwarding to the records unit.
D. The assistant review the schedule, correct two mistake, and forwards it to the records unit.

88. Which sentence provides the clearest grammatical account of the assistant's work for the operations unit?

A. The assistant reviewed the invoice, corrected two mistakes and, forwarded it to the operations unit.
B. Reviewing the invoice, two mistakes corrected the assistant before forwarding to the operations unit.
C. The assistant review the invoice, correct two mistake, and forwards it to the operations unit.
D. The assistant reviewed the invoice, corrected two mistakes, and forwarded it to the operations unit.

89. Which sentence provides the clearest grammatical account of the assistant's work for the procurement unit?

A. The assistant reviewed the request, corrected two mistakes, and forwarded it to the procurement unit.
B. The assistant reviewed the request, corrected two mistakes and, forwarded it to the procurement unit.
C. Reviewing the request, two mistakes corrected the assistant before forwarding to the procurement unit.
D. The assistant review the request, correct two mistake, and forwards it to the procurement unit.

90. Which sentence provides the clearest grammatical account of the assistant's work for the facilities unit?

A. The assistant reviewed the record, corrected two mistakes and, forwarded it to the facilities unit.
B. The assistant reviewed the record, corrected two mistakes, and forwarded it to the facilities unit.
C. Reviewing the record, two mistakes corrected the assistant before forwarding to the facilities unit.
D. The assistant review the record, correct two mistake, and forwards it to the facilities unit.

91. Which sentence provides the clearest grammatical account of the assistant's work for the personnel unit?

A. The assistant reviewed the report, corrected two mistakes and, forwarded it to the personnel unit.
B. Reviewing the report, two mistakes corrected the assistant before forwarding to the personnel unit.
C. The assistant review the report, correct two mistake, and forwards it to the personnel unit.
D. The assistant reviewed the report, corrected two mistakes, and forwarded it to the personnel unit.

92. Which sentence provides the clearest grammatical account of the assistant's work for the budget unit?

A. The assistant reviewed the schedule, corrected two mistakes and, forwarded it to the budget unit.
B. Reviewing the schedule, two mistakes corrected the assistant before forwarding to the budget unit.
C. The assistant reviewed the schedule, corrected two mistakes, and forwarded it to the budget unit.
D. The assistant review the schedule, correct two mistake, and forwards it to the budget unit.

93. Which sentence provides the clearest grammatical account of the assistant's work for the legal unit?

A. The assistant reviewed the invoice, corrected two mistakes and, forwarded it to the legal unit.
B. Reviewing the invoice, two mistakes corrected the assistant before forwarding to the legal unit.
C. The assistant reviewed the invoice, corrected two mistakes, and forwarded it to the legal unit.
D. The assistant review the invoice, correct two mistake, and forwards it to the legal unit.

94. Which sentence provides the clearest grammatical account of the assistant's work for the training unit?

A. The assistant reviewed the request, corrected two mistakes, and forwarded it to the training unit.
B. The assistant reviewed the request, corrected two mistakes and, forwarded it to the training unit.
C. Reviewing the request, two mistakes corrected the assistant before forwarding to the training unit.
D. The assistant review the request, correct two mistake, and forwards it to the training unit.

95. Which sentence provides the clearest grammatical account of the assistant's work for the safety unit?

A. The assistant reviewed the record, corrected two mistakes and, forwarded it to the safety unit.
B. Reviewing the record, two mistakes corrected the assistant before forwarding to the safety unit.
C. The assistant review the record, correct two mistake, and forwards it to the safety unit.
D. The assistant reviewed the record, corrected two mistakes, and forwarded it to the safety unit.

96. Which sentence provides the clearest grammatical account of the assistant's work for the support unit?

A. The assistant reviewed the report, corrected two mistakes and, forwarded it to the support unit.
B. The assistant reviewed the report, corrected two mistakes, and forwarded it to the support unit.
C. Reviewing the report, two mistakes corrected the assistant before forwarding to the support unit.
D. The assistant review the report, correct two mistake, and forwards it to the support unit.

97. Which sentence provides the clearest grammatical account of the assistant's work for the scheduling unit?

A. The assistant reviewed the schedule, corrected two mistakes, and forwarded it to the scheduling unit.
B. The assistant reviewed the schedule, corrected two mistakes and, forwarded it to the scheduling unit.
C. Reviewing the schedule, two mistakes corrected the assistant before forwarding to the scheduling unit.
D. The assistant review the schedule, correct two mistake, and forwards it to the scheduling unit.

98. Which sentence provides the clearest grammatical account of the assistant's work for the audit unit?

A. The assistant reviewed the invoice, corrected two mistakes and, forwarded it to the audit unit.
B. The assistant reviewed the invoice, corrected two mistakes, and forwarded it to the audit unit.
C. Reviewing the invoice, two mistakes corrected the assistant before forwarding to the audit unit.
D. The assistant review the invoice, correct two mistake, and forwards it to the audit unit.

99. Which sentence provides the clearest grammatical account of the assistant's work for the intake unit?

A. The assistant reviewed the request, corrected two mistakes and, forwarded it to the intake unit.
B. Reviewing the request, two mistakes corrected the assistant before forwarding to the intake unit.
C. The assistant reviewed the request, corrected two mistakes, and forwarded it to the intake unit.
D. The assistant review the request, correct two mistake, and forwards it to the intake unit.

100. Which sentence provides the clearest grammatical account of the assistant's work for the quality assurance unit?

A. The assistant reviewed the record, corrected two mistakes and, forwarded it to the quality assurance unit.
B. Reviewing the record, two mistakes corrected the assistant before forwarding to the quality assurance unit.
C. The assistant review the record, correct two mistake, and forwards it to the quality assurance unit.

D. The assistant reviewed the record, corrected two mistakes, and forwarded it to the quality assurance unit.

Practice Exam 6: Answer Key and Explanations

1. B — SFT-1040-08-1 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

2. D — RTE-1063-09-2 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

3. A — EQP-1086-01-3 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

4. C — PLN-1109-02-4 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

5. A — CTR-1132-03-5 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

6. C — SFT-1155-04-6 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

7. B — RTE-1178-05-7 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

8. D — EQP-1201-06-8 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the

code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

9. D — PLN-1224-07-9 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

10. C — CTR-1247-08-0 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

11. A — SFT-1270-09-1 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

12. B — RTE-1293-01-2 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

13. D — EQP-1316-02-3 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

14. A — PLN-1339-03-4 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

15. C — CTR-1362-04-5 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

16. B — SFT-1385-05-6 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

17. C — RTE-1408-06-7 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the

code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

18. D — EQP-1431-07-8 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

19. A — PLN-1454-08-9 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

20. B — CTR-1477-09-0 is the only option matching the department prefix, four-digit batch, two-digit unit, and final record digit. Each distractor changes one field, so relying on the general appearance of the code would produce an error. Compare the segments from left to right and preserve leading zeros. Checking each relevant detail

21. B — The valid sequence begins with date-stamp the application, followed by check required fields, scan the completed form, and route the electronic file. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

22. A — The valid sequence begins with inspect the work area, followed by identify the defect, record the condition, and send the inspection report. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

23. D — The valid sequence begins with receive the invoice, followed by match the purchase order, obtain approval, and release the payment record. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation. Checking

24. C — The valid sequence begins with open the service ticket, followed by verify the caller's details, assign the responsible unit, and send the tracking number. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

25. C — The valid sequence begins with collect the daily totals, followed by reconcile the subtotals, enter the verified amount, and archive the worksheet. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

26. D — The valid sequence begins with review the leave request, followed by confirm available balance, record the decision, and notify the employee. Every prerequisite is preserved. Each alternative

reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation. Checking

27. A — The valid sequence begins with receive the supply delivery, followed by compare the packing slip, record any shortage, and store the accepted items. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

28. B — The valid sequence begins with identify the damaged fixture, followed by secure the immediate area, submit the repair request, and reopen the area after clearance. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

29. B — The valid sequence begins with read the meeting request, followed by check participant availability, reserve the conference room, and send the calendar invitation. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

30. A — The valid sequence begins with receive the records request, followed by confirm authorization, retrieve the responsive file, and document the release. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation. Checking

31. C — The valid sequence begins with review the draft notice, followed by correct factual errors, obtain final approval, and distribute the approved notice. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

32. D — The valid sequence begins with log the complaint, followed by classify its subject, refer it to the assigned unit, and record the referral date. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

33. B — The valid sequence begins with count the cash drawer, followed by compare the register total, report any discrepancy, and complete the closing record. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

34. C — The valid sequence begins with review the maintenance schedule, followed by confirm staff availability, assign the work order, and post the final schedule. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

35. A — The valid sequence begins with receive the returned mail, followed by verify the client record, update the mailing address, and resend the notice. Every prerequisite is preserved. Each alternative

reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

36. D — The valid sequence begins with check the application number, followed by locate the matching case, attach the new document, and update the case index. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

37. D — The valid sequence begins with review the incident notes, followed by confirm the event time, prepare the summary, and submit it to the supervisor. Every prerequisite is preserved. Each alternative reverses at least one required dependency, so it cannot satisfy all three rules even when the remaining actions appear sensible in isolation.

38. A — Applying the operation described in the stem gives 173. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

39. B — Applying the operation described in the stem gives 31. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

40. C — Applying the operation described in the stem gives 832. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

41. C — Applying the operation described in the stem gives 48. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

42. B — Applying the operation described in the stem gives 229. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

43. D — Applying the operation described in the stem gives 35. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

44. A — Applying the operation described in the stem gives 900. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect

common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

45. D — Applying the operation described in the stem gives 56. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

46. B — Applying the operation described in the stem gives 285. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

47. A — Applying the operation described in the stem gives 39. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

48. C — Applying the operation described in the stem gives 1054. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

49. C — Applying the operation described in the stem gives 64. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

50. D — Applying the operation described in the stem gives 341. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

51. A — Applying the operation described in the stem gives 43. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

52. B — Applying the operation described in the stem gives 1216. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

53. A — Applying the operation described in the stem gives 72. The quantities must be combined exactly as stated rather than estimated or mixed with an unrelated operation. The distractors reflect

common mistakes such as subtracting, using the wrong percentage base, or changing only one quantity instead of completing the calculation. Checking

54. B — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

55. D — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

56. C — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

57. D — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

58. B — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

59. A — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

60. C — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

61. D — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

62. A — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding

promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

63. C — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

64. B — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

65. A — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

66. D — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

67. B — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

68. C — The new request has immediate operational impact, while the filing project has scheduling flexibility and the routine messages remain lower priority. Pausing the flexible work, responding promptly, and documenting the revised plan balances urgency with accountability. Ignoring priority, discarding the full schedule, or choosing work only because it is short would misuse available time.

69. B — The case is complete and entered at 1:50 p.m., before the 2:00 p.m. boundary, so assignment occurs on Monday. Complete cases entered at or after the boundary move to Tuesday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

70. C — The case is complete and entered at 2:50 p.m., before the 3:05 p.m. boundary, so assignment occurs on Tuesday. Complete cases entered at or after the boundary move to Wednesday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

71. A — The case is complete and entered at 4:00 p.m., before the 4:10 p.m. boundary, so assignment occurs on Wednesday. Complete cases entered at or after the boundary move to Thursday, while those

missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

72. D — The case is complete and entered at 2:05 p.m., before the 2:15 p.m. boundary, so assignment occurs on Thursday. Complete cases entered at or after the boundary move to Friday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

73. B — The case is complete and entered at 3:10 p.m., before the 3:20 p.m. boundary, so assignment occurs on Friday. Complete cases entered at or after the boundary move to Monday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

74. A — The case is complete and entered at 4:15 p.m., before the 4:25 p.m. boundary, so assignment occurs on Monday. Complete cases entered at or after the boundary move to Tuesday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

75. C — The case is complete and entered at 2:20 p.m., before the 2:30 p.m. boundary, so assignment occurs on Tuesday. Complete cases entered at or after the boundary move to Wednesday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

76. D — The case is complete and entered at 3:25 p.m., before the 3:35 p.m. boundary, so assignment occurs on Wednesday. Complete cases entered at or after the boundary move to Thursday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

77. D — The case is complete and entered at 4:30 p.m., before the 4:40 p.m. boundary, so assignment occurs on Thursday. Complete cases entered at or after the boundary move to Friday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

78. C — The case is complete and entered at 2:35 p.m., before the 2:45 p.m. boundary, so assignment occurs on Friday. Complete cases entered at or after the boundary move to Monday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

79. B — The case is complete and entered at 3:40 p.m., before the 3:50 p.m. boundary, so assignment occurs on Monday. Complete cases entered at or after the boundary move to Tuesday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

80. A — The case is complete and entered at 4:45 p.m., before the 4:55 p.m. boundary, so assignment occurs on Tuesday. Complete cases entered at or after the boundary move to Wednesday, while those

missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

81. D — The case is complete and entered at 1:50 p.m., before the 2:00 p.m. boundary, so assignment occurs on Wednesday. Complete cases entered at or after the boundary move to Thursday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

82. B — The case is complete and entered at 2:50 p.m., before the 3:05 p.m. boundary, so assignment occurs on Thursday. Complete cases entered at or after the boundary move to Friday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

83. A — The case is complete and entered at 4:00 p.m., before the 4:10 p.m. boundary, so assignment occurs on Friday. Complete cases entered at or after the boundary move to Monday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

84. C — The case is complete and entered at 2:05 p.m., before the 2:15 p.m. boundary, so assignment occurs on Monday. Complete cases entered at or after the boundary move to Tuesday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

85. A — The case is complete and entered at 3:10 p.m., before the 3:20 p.m. boundary, so assignment occurs on Tuesday. Complete cases entered at or after the boundary move to Wednesday, while those missing a service address are returned. The other options conflict with these express timing or information requirements. Checking

86. C — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

87. B — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

88. D — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

89. A — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the

second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

90. B — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

91. D — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

92. C — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

93. C — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

94. A — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

95. D — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

96. B — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

97. A — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

98. B — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the

second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

99. C — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.

100. D — The correct sentence uses a clear subject, consistent past-tense verbs, parallel actions, accurate agreement, and appropriate comma placement. The first distractor inserts an unnecessary comma, the second creates an illogical modifier and unclear actor, and the third mixes verb tenses while using an incorrect singular noun after the number two.